# **Privacy Policy and Terms of Use**

Effective Date: 06.03.2025

#### 1. Introduction

Welcome to Batyrbek.com. We value your privacy and are committed to protecting your personal data. This Privacy Policy explains how we collect, use, and safeguard your information in accordance with the General Data Protection Regulation (GDPR) (EU) 2016/679.

By submitting your information via our forms, you agree to the terms outlined in this policy.

#### 2. Data Controller

The data controller responsible for your personal data is:

#### Batyrbek.com

Email: batyrbekwebsite@gmail.com

#### 3. Personal Data We Collect

We collect the following personal data when you submit information via our website forms:

- Name
- Email Address
- Phone Number
- Type of Business
- Business Description (optional)
- Preferred Meeting Time
- Problem Description (optional)

#### 4. Purpose of Data Collection

We collect your personal data for the following purposes:

- To understand your business needs and provide relevant assistance or solutions.
- To contact you for further discussion or meetings based on your availability.
- To improve our services and tailor solutions for businesses like yours.

#### 5. Legal Basis for Processing Personal Data

We process your personal data based on the following legal grounds as outlined in the General Data Protection Regulation (GDPR) (EU) 2016/679:

- **Consent** (Article 6(1)(a)): By submitting your data, you give explicit consent for us to process it for the purposes outlined above.
- Legitimate Interests (Article 6(1)(f)): We have a legitimate interest in understanding the needs of businesses to improve our services and offer assistance.

# 6. Data Storage and Security

We take the security of your personal data seriously. Your information is stored securely and protected from unauthorized access, alteration, or destruction. We use industry-standard encryption technologies to safeguard your data.

# 7. Sharing of Personal Data

We do not share your personal data with third parties, except in the following circumstances:

- If required by law or legal process.
- If we are required to protect our legal rights or those of our users.

# 8. Your Rights Under GDPR

Under the GDPR, you have the following rights concerning your personal data:

- **Right to Access**: You can request access to the personal data we hold about you.
- **Right to Rectification**: You can ask us to correct any inaccuracies in your data.
- **Right to Erasure**: You can request that we delete your personal data.
- Right to Restrict Processing: You can request us to limit the processing of your data.
- **Right to Data Portability**: You can request a copy of your data in a structured, commonly used, and machine-readable format.
- Right to Object: You can object to the processing of your data under certain conditions.

To exercise any of these rights, please contact us at batyrbekwebsite@gmail.com

#### 9. Data Retention

We retain your personal data for as long as necessary to fulfill the purposes outlined in this Privacy Policy or as required by law. If we no longer need your data, we will securely delete it.

# **10. Third-Party Links**

Our website may contain links to third-party sites. We are not responsible for the privacy practices of these sites and encourage you to review their privacy policies before submitting any personal data.

# 11. Changes to this Privacy Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page, and the effective date will be updated accordingly.

# **12.** Contact Information

If you have any questions or concerns regarding this Privacy Policy, please contact us at:

Batyrbek.com Email: <u>batyrbekwebsite@gmail.com</u>